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| **Set up** |
| **Step 1**  Remove from the refrigerator:   * 1 x Sotrovimab 500mg (62.5mg/mL) Concentrate for Solution for Infusion vial.   Select:   * 1 x Sodium Chloride 0.9% 50mL Infusion Bag * 1 x 10mL luer lock syringe * 1 x drawing up needle * 1 x 0.2 micron administration filter |
| **Step 2**  Visually inspect the Sotrovimab vial   * The solution should be clear, colourless or yellow to brown and free from visible particles   Should particulate matter or discoloration be observed, the vial must be discarded and replaced with a new vial. |
| **Step 3**  Place to the left side of the preparation area:   * 1 x Sotrovimab 500mg vial * 1 x Sodium Chloride 0.9% 50ml Infusion Bag |
| **Step 4**  Prepare an infusion additive label with the following details:   * Sotrovimab 500mg in Sodium Chloride 0.9%   (Total volume = 58mL)   * Date and time prepared * [Additional details as required by local label format] |

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| **Preparation of Infusion Bag** | | | | | |
| **Step 1**  Bring the Sodium Chloride 0.9% 50mL Infusion Bag from the left side of the preparation area into the middle, swab the bung with a sterile 70% alcohol wipe and allow to dry. | | | | | |
| **Step 2**  Bring the Sotrovimab 500mg vial from the left side of the preparation area into the middle, swab the bung with sterile 70% alcohol wipe and allow to dry. | | | | | |
| **Step 3**  Gently swirl the vial several times before use without creating air bubbles. **Do not shake or vigorously agitate the vial.** | | | | | |
| **Step 4**  Attach a drawing up needle to a 10mL luer lock syringe and draw up **1 x 8mL** of Sotrovimab 500mg (62.5mg/mL) from the vial | | | | | |
| **Step 5**  Add **8mL** of Sotrovimab (62.5mg/mL) to the Sodium Chloride 0.9% 50mL Infusion Bag. Discard the syringe and needle into a yellow lidded sharps bin | | | | | |
| **Step 6**  Gently rock the infusion bag back and forth 3 to 5 times.  ***NB:******Do not invert the infusion bag. Avoid forming air bubbles.******Do not shake*** | | | | | |
| **Step 7**  Attach the pre-prepared label to the bag | | | | | |
| **Step 8**  Ensure the product is administered using an [Insert local in-line or add-on 0.2μm filter used] as a single IV infusion for 30 minutes | | | | | |
| **Step 9**  Record details of the patient who will receive the bag below, and file the completed *Clinical Area Preparation Record* in accordance with local guidance | | | | | |
| Patient Name |  | Hospital No |  | Date of Birth |  |